



**M/s SAMAJ KALYAN FOUNDATION**  
**(Implementing Agency for Konark Coir Cluster)**  
Plot No. N 4/184, IRC Village, Nayapalli, Bhubaneswar -  
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**TENDER NOTICE**  
**(Tender Notice No. SFURTI/KONARK/MACHINERY-002/2019-20)**

Sealed Tenders are invited by M/s Samaj Kalyan Foundation, the Implementing Agency (IA) of Konark Coir Cluster, from reputed Manufacturers only for supply, erection, installation and commissioning of the following Machinery & Equipment for the Common Facility Centre (CFC) to be set up at 5 different CFC locations of Konark Coir Cluster, Puri District, Odisha under the Scheme of Funds for Regeneration of Traditional Industries (SFURTI) of Coir Board, Ministry of MSME, Government of India with financial assistance from Government of India.

S. No	Place of supply (Block / Village)	CFC Components	Machinery	Qty
1	Gop – Gop	Raw material Bank & Fibre Extraction (SWARNA)	Fibre Extraction (SWARNA)	2 Nos
			Weighing Machine	1 No
2	Gop - Begunia squire	Garden & Decorative Articles making	Willowing Machine	1 No
			Coir Felt Machine	1 No
			Cutting Machine	2 No
			Latex mixing mill & Stirrer	1 No
			Hot Press & Moulds	1 No
			Tool kit	1 set
3	Gop - Taringira	Coir Yarn Making and Mat Making Facility	Willowing Machine	1 No
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)	2 Nos
			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment	1 No
			Dyeing Vat SS	1 set
			Mat frames with tool kits	4 sets
4	Gop - Ganeswarpur	Coir Yarn Making and Mat Making Facility	Willowing Machine	1 No
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual	2 Nos

S. No	Place of supply (Block / Village)	CFC Components	Machinery	Qty
			Feeding)	
			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment	1 No
			Dyeing Vat SS	1 set
			Mat frames with tool kits	4 sets
5	Gop – Durgapur	Coir Yarn Making and Mat Making Facility	Willowing Machine	1 No
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)	2 Nos
			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment	1 No
			Dyeing Vat SS	1 set
			Mat frames with tool kits	4 sets

Technical specifications for the above Machinery and Equipments are available in the Annexure to the Tender Document. Tender document may be downloaded from the date of advertisement (11.00 AM onwards) from the websites: [www.skfindia.in](http://www.skfindia.in), [www.konarkcoir.com](http://www.konarkcoir.com), [www.coirboard.nic.in](http://www.coirboard.nic.in), [www.apitco.org](http://www.apitco.org)

Date of commencement of issue of tender	30.12.2019 at 11.00 AM
Pre-bid meeting	07.01.2020 at 03.00 PM
Last date for issue of Tender	27.01.2020 at 02.00 PM
Last date for submission of Tenders	27.01.2020 at 03.00 PM
Date of opening of sealed Tenders (Technical bid only)	28.01.2020 at 04.00 PM

**Place of Tender submission:** Samaj Kalyan Foundation, Plot No. N 4/184, IRC Village, Nayapalli, Bhubaneswar - 15, Odisha, India, Ph + 91 674 2555888, Fax +91 674 2550888, Mob. +91 9439960888/ 9437279730/ 9338206154/9668128008,

**Chief Executive Officer**  
**Samaj Kalyan Foundation**  
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**Samaj Kalyan Foundation**  
**Implementing Agency for Konark Coir Cluster**

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**TENDER DOCUMENT**

(Tender Notice No. SFURTI/KONARK/MACHINERY-002/2019-20)

**TENDER FOR SUPPLY, ERECTION AND COMMISSIONING OF COIR  
PROCESSING MACHINERY FOR COMMON FACILITY CENTRES (CFCs)  
(FIBRE EXTRACTION, GARDEN & DECORATIVE ARTICLES MAKING, COIR  
YARN & MAT MAKING)**

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**TENDER FOR SUPPLY, ERECTION AND COMMISSIONING OF COIR PROCESSING MACHINERY FOR MANUFACTURING OF FIBRE EXTRACTION, COIR YARN, MAT MAKING, GARDEN & DECORATIVE ARTICLES MAKING UNITS**

**1. PREAMBLE**

Scheme of Fund for Regeneration of Traditional Industries (SFURTI), the scheme of Ministry of MSME, Government of India envisages development of clusters to organize the traditional industries and artisans for their long term sustainability and economy of scale. Coir Board, the Nodal Agency of coir based industries clusters, has obtained approval for the development of Konark Coir Cluster under SFURTI.

M/s. Samaj Kalyan Foundation, Implementing Agency for Konark Coir Cluster having the administrative office at Plot No. N 4/184, IRC Village, Nayapalli, Bhubaneswar - 15, Odisha, India, propose to establish a Common Facility Centres (5 CFCs) at different 5 locations of Puri District, Odisha with the financial assistance from Government of India under SFURTI.

In this context, M/s Samaj Kalyan Foundation invites sealed tenders from reputed manufacturers in “Two Cover System” for the supply, erection and commissioning of the following machinery:

<b>S. No</b>	<b>Place of supply (Block / Village)</b>	<b>CFC Components</b>	<b>Machinery</b>	<b>Qty</b>
1	Gop – Gop	Raw material Bank & Fibre Extraction (SWARNA)	Fibre Extraction (SWARNA)	2 Nos
			Weighing Machine	1 No
2	Gop - Begunia squire	Garden & Decorative Articles making	Willowing Machine	1 No
			Coir Felt Machine	1 No
			Cutting Machine	2 Nos
			Latex mixing mill & Stirrer	1 No
			Hot Press & Moulds	1 No
			Tool kit	1 set
3	Gop - Taringira	Coir Yarn Making and Mat Making Facility	Willowing Machine	1 No
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)	2 Nos
			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment	1 No
			Dying Vat SS	1 No
			Mat frames with tool kits	4 sets
4	Gop - Ganeswarpur	Coir Yarn Making and Mat Making Facility	Willowing Machine	1 No
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)	2 Nos

			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment	1 No
			Dyeing Vat SS	1 set
			Mat frames with tool kits	4 sets
5	Gop –Durgapur	Coir Yarn Making and Mat Making Facility	Willowing Machine	1 No
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)	2 Nos
			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment	1 No
			Dyeing Vat SS	1 set
			Mat frames with tool kits	4 sets

The Tender notification has been published fixing the date of opening of tender as 28<sup>th</sup> January 2020.

## 2. SCOPE OF WORK

- a) The successful tenderer should undertake supply, erection and commissioning of above machinery. The detailed specifications are given in Annexure-1.
- b) The successful tenderer should complete supply, erection, commissioning within 75 days from the date of receipt of Purchase Order.

## 3. QUALIFICATION CRITERIA

Clause	Qualification Criteria	Supporting Document
a)	The tenderer should be a registered legal entity.	(i) In case of Private/Public Limited Companies, <ul style="list-style-type: none"> <li>• Copy of Incorporation Certificate issued by the Registrar of Companies &amp;</li> <li>• Copy of Memorandum and Articles of Association</li> </ul> (ii) In case of Partnership Firm, <ul style="list-style-type: none"> <li>• Registered Partnership deed</li> </ul> (iii) In case of Proprietorship Firm, <ul style="list-style-type: none"> <li>• Copy of GST Registration Certificate</li> </ul>
b)	The tenderer should be a	Copy of Udyog Aadhaar/GST

Clause	Qualification Criteria	Supporting Document
	manufacturer of Coir Processing Machinery for manufacture of Coir Fibre Extraction, Coir Yarn, Mat making, Garden & Decorative Articles making etc.,	Registration
c)	The tenderer should have at least 5 years of experience (as on 30 <sup>th</sup> November 2019) in the manufacturing of Coir Processing Machinery (As mentioned above)	(i) Purchase Order issued by the clients (ii) Performance certificate issued by the clients (iii) List of similar orders executed as per <b>Annexure -V</b>
d)	The tenderer should have reported an average annual turnover of Rs.2.00 Crore in the last three consecutive financial years i.e., 2018-19, 2017-18, 2016-17	(i) The average annual turnover statement duly certified by Chartered Accountant as per <b>Annexure-IV</b> . (ii) The Annual Report, certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years.
e)	The tenderer should not have been blacklisted for supply of any items or services to any Government Agency	The declaration form as per <b>Annexure - VI</b>

#### 4. LANGUAGE OF THE TENDER

The Tender prepared by the Tenderer as well as all correspondences and documents relating to the Tender shall be in English language only. If the supporting documents are in a language other than English, the notarized translated English version of the documents should also be enclosed.

#### 5. PURCHASE OF TENDER DOCUMENTS

5.1 The tender document shall be downloaded from [www.skfindia.in](http://www.skfindia.in), [www.konarkcoir.com](http://www.konarkcoir.com), [www.coirboard.nic.in](http://www.coirboard.nic.in), <http://diodisha.nic.in/>, [www.apitco.org](http://www.apitco.org), at free of cost. The tenderer should give a declaration for not having tampered the Tender document downloaded from Internet (as per Annexure-VII).

5.2 The tender document can be downloaded from 30<sup>th</sup> December 2019 to 27<sup>th</sup> January 2020.

#### 6. PRE-BID MEETING

There will be a pre-bid meeting on 7<sup>th</sup> January 2020 at 3.00 PM at Regional Office, Coir Board, Bhubaneswar, Odisha during which the prospective tenderer can get clarifications about the tender. The tenderers shall send their queries in writing if any so as to reach M/s Samaj Kalyan Foundation at least three days prior to the pre-bid

meeting date. The tenderers may also check [www.skfindia.in](http://www.skfindia.in), [www.konarkcoir.com](http://www.konarkcoir.com), [www.coirboard.nic.in](http://www.coirboard.nic.in), [www.apitco.org](http://www.apitco.org) for up to date information like change in date/venue etc., of pre-bid meeting as M/s Samaj Kalyan Foundation may not be able to identify and communicate with the prospective bidders at this stage. Non attending of pre-bid meeting is not a disqualification.

## **7. CLARIFICATION ON THE TENDER DOCUMENT**

The tenderers may ask for queries in any of the clauses in the tender document before 48 hours of the opening of the tender. Such queries must be sent in writing to M/s Samaj Kalyan Foundation, Plot No. N 4/184, IRC Village, Nayapalli, Bhubaneswar - 15, Odisha, India. M/s Samaj Kalyan Foundation will upload the clarification on [www.skfindia.in](http://www.skfindia.in), [www.konarkcoir.com](http://www.konarkcoir.com), [www.coirboard.nic.in](http://www.coirboard.nic.in), [www.apitco.org](http://www.apitco.org)

## **8. AMENDMENT OF TENDER DOCUMENT**

M/s Samaj Kalyan Foundation whether on its own initiative or as a result of a query, suggestion or comment of an applicant or Respondent, may modify the tender document by issuing an addendum or a corrigendum at any time before the opening of the tender, with the concurrence of the tender committee. Any such addendum or corrigendum will not be published in newspaper and instead be uploaded on [www.skfindia.in](http://www.skfindia.in), [www.konarkcoir.com](http://www.konarkcoir.com), [www.coirboard.nic.in](http://www.coirboard.nic.in), [www.apitco.org](http://www.apitco.org) and the same will be binding on all applicants or Respondents or Tenderers, as the case may be.

## **9. AUTHORISATION OF THE TENDERER**

The Tender should be signed on each page by the Tenderer or by the person who is duly authorized by the company or the case may be.

## **10. SUBMISSION OF TENDER IN TWO COVER SYSTEM**

10.1 Every page of the terms and conditions of the tender document should be signed and enclosed with tender, in token of having accepted the tender conditions. Failing which the tender will be rejected summarily.

10.2 Tenders should be submitted in two parts:

- a) Part – I will cover Technical Bid and
- b) Part – II will cover Price Bid

10.3 Tenderers should ensure submission of all documents along with Part-I and Part-II proposal as per the Check List given in **Annexure – X**.

10.4 Tenderers are requested to submit Part-I and Part-II in a separate sealed covers. Part-I cover to be superscripted as “Part I – Technical Bid” and Part II cover to be superscripted as “Part II – Price Bid” respectively. These two parts namely Part-I and Part-II must be placed in a separate sealed cover superscripted as “Konark Coir Cluster – Tender for Supply, erection and commissioning of Coir Processing Machinery” and addressed to “The Chief Executive Officer, Samaj Kalyan Foundation, Plot No. N 4/184, IRC Village, Nayapalli, Bhubaneswar -15, Odisha, India.” Containing the name and address



of the Tenderer. **Tenders submitted without sealed cover would summarily be rejected.**

- 10.5 Tenders should be dropped only in the tender box kept at “The Chief Executive Officer, Samaj Kalyan Foundation, Plot No. N 4/184, IRC Village, Nayapalli, Bhubaneswar -15, Odisha, India.” On or before at 3.00 PM on 6<sup>th</sup> January 2020. Tenders will not be received by hand.
- 10.6 Alternatively, the tenders can be submitted through registered post or courier so as to reach the above address on or before 3.00 PM on 27<sup>th</sup> January 2020. Tenders received after the specified time will not be considered and M/s Samaj Kalyan Foundation will not be liable or responsible for any postal delays.
- 10.7 A tender once submitted shall not be permitted to be altered or amended.

## **11. EARNEST MONEY DEPOSIT**

11.1 The tender should be accompanied by an Earnest Money Deposit (EMD) to the value of Rs.50,000/- (Rupees Fifty Thousand Only) in the form of Demand Draft drawn on any Indian Nationalized/Scheduled Commercial Bank in favour of HI Account – “**Samaj Kalyan Foundation**” payable at **Bhubaneswar, Odisha**. The EMD in any other form will not be accepted. The Earnest Money Deposit will be returned to the unsuccessful Tenderers.

11.2 EMD will be retained in the case of successful Tenderer and it will not earn any interest and will be dealt with, as provided in the terms and conditions of the tender.

11.3 Any request of the tenderer, under any circumstances claiming exemption from payment of EMD will be rejected and their Part II price offer will not be opened.

11.4 The amount remitted towards EMD is liable to be forfeited in case the Tenderer fails to undertake the contract after submission of the tender or after acceptance of the offer by M/s Samaj Kalyan Foundation.

## **12. VALIDITY**

The rate quoted in the Tender should be valid for the acceptance by the Tender Committee, for a minimum period of 90 days from the date of opening of the Tender. The accepted rate is valid till the entire contract is completed. Escalation in the rate will not be entertained under any circumstances.

## **13. OPENING AND EVALUATION OF THE TENDER**

13.1 The tenders received up to 3.00 PM on 28<sup>th</sup> January 2020 will be taken up for opening. Tenders received after specified date and time will not be accepted. The Tender will be opened by the Tender committee at 4.00 PM on the same day (28<sup>th</sup> January 2020) in the presence of the available Tenderers/representatives of the Tenderers who choose to be present. The Tenderers or their authorized agents are allowed to be present at the time of opening of the tenders.

- 13.2 Tender committee will inform the attested and unattested corrections, before the Tenderers and sign all such corrections in the presence of the Tenderers. If any of the Tenderers or agents is not present then, in such cases the Committee will open the tender of the absentee Tenderer and take out the unattested corrections and communicate it to them. The absentee Tenderer should accept the corrections without any question whatsoever.
- 13.3 If the date fixed for opening of the tender happens to be a Government Holiday, sealed tenders will be received up to 3.00 PM on the next working day and opened at 4.00 PM on the same day.
- 13.4 The Technical bid will be evaluated by Tender Committee in terms of the qualification Criteria. Tender Committee reserves the right to disqualify any of the tender if is not satisfied with the documents furnished.
- 13.5 The Tenderer shall demonstrate the performance of their machine, facilitating the visit of Tender Committee visiting the unit where the tenderer has supplied the machine. Tender Committee reserves the right to disqualify any of the tender if is not satisfied with the performance of the machine.
- 13.6 M/s Samaj Kalyan Foundation may arrange for field inspection, if necessary, to verify their pre-qualifying conditions before opening of Part-II cover and in case if any failure to satisfy the requirements, their Tender will be rejected and their Part-II Cover will be not be opened.
- 13.7 The Tenderers declared as qualified will be informed the date of opening of Part-II (Price Bid).

#### **14. PRICE OFFCER**

- 14.1 The Price Bid should be kept only in the Part-II cover
- 14.2 The Price Bid should be prepared as per Annexure – IX
- 14.3 The Price Bid should be neatly and legibly written both in figures and words
- 14.4 In case of discrepancy between the prices quoted in words and figures lower of the two shall be considered.
- 14.5 Part-II bid should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender will not be accepted.

#### **15. EVALUATION OF THE PRICE**

- 15.1 The Tender committee will examine for complete, properly signed and error-free nature of the Price Bid (Part-II).
- 15.2 The comparison of the rates offered shall be on the basis of the total rates offered inclusive of all taxes, transportation, performance guarantee etc.,

## **16. AWARD OF CONTRACT**

The Tenderer who has quoted lowest price (L1) will be invited for negotiations. After finalizing the negotiated rate, Letter of Acceptance will be issued.

## **17. SECURITY DEPOSIT**

17.1 On receipt of the Letter of Acceptance from the M/s Samaj Kalyan Foundation, the successful Tenderer should remit a Security Deposit (SD) of 5% of the value of the contract, by way of either Demand Draft drawn on any scheduled commercial bank in favour of HI Account "Samaj Kalyan Foundation", payable at Bhubaneswar, Odisha or irrevocable Bank Guarantee in favour of M/s SAMAJ KALYAN FOUNDATION" with a validly period of 12 months, within 10 (Ten) working days from the date of receipt of letter of acceptance. The EMD shall be adjusted with SD.

17.2 Any other amount pending with M/s SAMAJ KALYAN FOUNDATION will not be adjusted under any circumstances, against the Security Deposit if so requested.

17.3 If the SD amount is not paid within the time specified, the EMD remitted by the Tenderer shall be forfeited, besides cancelling the communication of acceptance of the Tender.

17.4 SD amount remitted will not earn any interest.

## **18. AGREEMENT**

The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the EMD/SD amount remitted by the tenderer will be forfeited besides cancelling the Tender.

## **19. ISSUE OF PURCHASE ORDER**

After payment of Security Deposit and successful execution of the agreement, Purchase Order will be release to the tendered items within 10 days by the Implementing Agency (IA). The successful tenderer should complete supply, erection and commissioning of the machineries as stipulated in the Schedule of Supply Chapter of this tender document.

## **20. SCHEDULE OF SUPPLY**

20.1 The Specifications of Machineries for Extraction of Fiber, Garden & Decorative Articles making, Coir Yarn & Mat making should be as per **Annexure-I**.

20.2 The delivery of Machinery for Extraction of Fiber, Garden & Decorative Articles making, Coir Yarn & Mat making shall be completed within 75 days.

- a) From the date of issue of purchase order, if the supplier opts for receiving 85% of the total contract value against the supply of tendered items at site, instead of receiving 40% advance payment against bank guarantee (OR)
  - b) From the date of issue of advance payment against advance bank guarantee, if the supplier opts for 40% advance payment against bank guarantee.
- 20.3 The erection and commissioning of delivered items and performance testing have to be completed within 15 days from the date of delivery. Delay beyond this period will attract penalty.
- 20.4 All Machinery with supporting attachments for manufacture of Coir Fiber Extraction, Garden & Decorative Articles making, and Coir Yarn & Mat making should be delivered and installed at different 5 CFCs locations of Puri District, Odisha.
- 20.5 If the contract is not completed within the stipulated time or extended time, M/s Samaj Kalyan Foundation will hold full authority to cancel the tender or take any such action that will be deemed fit to the occasion at the risk and cost of the successful tenderer. Such cancellation will entail forfeiture of EMD and Security Deposit.
- 20.6 In the event of non-performance of the contractual provisions or failure to effect the supply within the stipulated time or during the extended period and if it is found that the Contractor, has not fulfilled the contractual obligations with M/s Samaj Kalayan Foundation in any manner during the currency of the contract or also found on later date, M/s Samaj Kalyan Foundation reserves the right to disqualify such supplier to participate in future tenders or black list the firm up to a maximum period of 5 years.
- 20.7 Every step will be taken by the IA to make infrastructure ready at the scheduled time of dispatch of Plant & Machinery. If there is any delay due to any reason on the part of the IA, release of payment will be considered on the basis of delivery schedule given in Purchase Order.

## **21. PERFORMANCE TEST**

- 21.1 The successful tenderer shall demonstrate the performance of all the Machinery with supporting accessories for manufacture of Coir Fiber Extraction, Garden & Decorative Articles making, and Coir Yarn & Mat making in complete conformity with the relevant technical specifications and performance parameters as specified in the Purchase Order.
- 21.2 This demonstration should be done as stipulated by the M/s Samaj Kalyan Foundation.
- 21.3 The performance tests should be completed within 15 days from the date of delivery of all the Machineries with supporting accessories for manufacture of Coir Fiber Extraction, Garden & Decorative Articles making, and Coir Yarn & Mat making.

## 22. TRAINING OF STAFF

- 22.1 The tenderer should provide training to Staffs on the operation and maintenance of Machinery with supporting accessories for manufacture of Coir Fiber Extraction, Garden & Decorative Articles making, and Coir Yarn & Mat making before the commencement of performance test.
- 22.2 The tenderer should provide 2 hard copies and soft copies of brochures & operation manual for all the machinery with accessories for manufacture of Coir Fiber Extraction, Garden & Decorative Articles making, and Coir Yarn & Mat making.

## 23. PERFORMANCE GUARANTEE

- 23.1 All the machinery for manufacture of Coir Fiber Extraction, Garden & Decorative Articles making, and Coir Yarn & Mat making and its accessories are to be guaranteed, for a period of Twelve months from the date of completion of performance test against manufacturing defect, bad workmanship or poor performance.
- 23.2 During performance guarantee period of 12 months they should attend any call from M/s Samaj Kalyan Foundation immediately, in case of any problems, related to operation or malfunctioning of the machine, without any delay for regular functioning of the cluster. The above service should be done at Free of Cost.
- 23.3 Upon the complete fulfillment of this contract by the supplier, to the satisfaction of M/s Samaj Kalyan Foundation, after completion of one year period, for the satisfactory performance of the machine, the performance security (Bank Guarantee) furnished by the tenderer will be returned to him, after recovery of dues if any.

## 24. PAYMENT CONDITONS

- 24.1 **40% of Contract value** will be paid on execution of agreement. The Tenderer should produce Bank Guarantee for the equal amount, which should be valid for a minimum period of 12 months. If necessary the Bank Guarantee should be extended for the required period as requested by M/s Samaj Kalyan Foundation.
- 24.2 **45% of the Contract value** will be paid on receipt of the complete set of machinery as per the order in full in good condition, at the destination, after acceptance by the tender committee.

(OR) Alternatively, the bidder may opt for 85% of Contract value on supply of the complete set of machinery as per the order in full in good condition, at the destination, after acceptance by the tender committee, instead of releasing first installment of 40% as advance payment against Bank Guarantee.

- 24.3 **10% of the Contract Value** will be paid on successful completion of performance test and

- 24.4 The balance 5% and SD will be released only after satisfactory completion of the entire contract and submission of Bank Guarantee equivalent to 10% of the total value of contract valid for one year towards performance guarantee.
- 24.5 M/s Samaj Kalyan Foundation also reserves the right to recover any dues from the tenderer, which is found on later date, during audit/excess payment, after final settlement is made to them. The successful tenderer is liable to pay such dues to the M/s Samaj Kalyan Foundation immediately on demand, without raising any dispute/protest.

## **25. PENALTY**

- 25.1 Failure to execute the entire contract within 75 days from the date of issue of Purchase Order/advance payment, as the case may be, will attract a penalty of 1% per week, on the full value of the contract up to a maximum 5%. Delays beyond that period will result in cancellation of the orders.
- 25.2 The response time for attending the complaint raised by M/s Samaj Kalyan Foundation has to be within 48 hours and resolution time for the same has to be within the next 48 hours. Failure to comply with the above time line will attract a penalty of Rs.1000/- per day.
- 25.3 Any delay on the part of M/s Samaj Kalyan Foundation should be intimated and sorted out immediately without affecting the progress of works. This would no way restrict M/s Samaj Kalyan Foundation from levying penalty.

## **26. TERMINATION OF THE CONTRACT**

M/s Samaj Kalyan Foundation reserves the right to terminate the contract at any time during the validity period on account of no-fulfillment of contract, on any count.

## **27. GENERAL CONDITIONS**

- 27.1 Conditional Tender in any form will not be accepted
- 27.2 Any notice regarding any problems, to the supplier shall deemed to be sufficiently served, if given in writing at his usual or last known place of business
- 27.3 The Tender Committee reserves the right to reject any or all the tenders without assigning any reason thereof.
- 27.4 All the items of supply tendered shall be new and in any circumstances old, refurbished or second-hand machines/equipments/components will not be accepted.
- 27.5 The Tender Committee reserves the right to reduce or enhance quantity of items of supply without assigning any reason thereof.
- 27.6 The Tender Committee reserves the right to cancel the entire supply or part of supply, if the supply made is found to be not in terms of the tender conditions, at any stage of contract execution. In case of part cancellation or return of

machine/components, the transport and other incidental expenses shall be borne by the supplier.

27.7 The Tender Committee reserves the right to relax or waive or amend any of the tender conditions.

## **28. ARBITRATION**

28.1 In case of any dispute in the tender, including interpretation, if any on the clauses of the tender or the agreement to be executed, the matter shall be referred by M/s Samaj Kalyan Foundation/Tenderer to an Arbitrator to be appointed by the Parties hereto by mutual agreement. If no such Arbitrator could be appointed by mutual consent, the matter may then be referred to the Chairman, Coir Board for nominating an Arbitrator, the Arbitration proceedings being governed by the Arbitration and Conciliation (Amendment) Act 2015.

28.2 The venue of the Arbitration shall be at the Regional Office, Coir Board, Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.

28.3 The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the court at Bhubaneswar only.

## **29. JURISDICTION OF THE COURT**

Any dispute arising out of non-fulfillment of any of the terms and conditions of this Tender/Agreement or any other dispute arising out of the arbitration award will be subject to the jurisdiction of the Courts in Bhubaneswar only.

We agree to the above terms and conditions.

SIGNATURE OF THE TENDERER

DATE:

NAME IN BLOCK LETTERS:

DESIGNATION:

ADDRESS:

**ANNEXURE – I**

**TECHNICAL SPECIFICATIONS**

**MINIMUM SPECIFICATIONS OF COIR PROCESSING MACHINERY FOR FIBER  
EXTRCTION, GARDEN & DECORATIVE ARTICLES MAKING, COIR YARN,  
MAT MAKING**

The tendered item includes the following machineries:



S. No	Machinery	Specifications
1	Fibre Extraction (SWARNA)	<ul style="list-style-type: none"> <li>• 10 HP Motor – ISI standard (3 Phase with Delta Starter) with fully covered safety net</li> <li>• Manual feeder</li> </ul>
2	Weighing Machine	<ul style="list-style-type: none"> <li>• Weighing capacity of the machine should be 1000 kg</li> <li>• Measuring accuracy – 100 g</li> <li>• Size of the platform – 1000*1000 mm</li> <li>• Equipped with large, easy to read LED display</li> <li>• Employs selectable auto calibration facility</li> </ul>
3	Willowing Machine	<ul style="list-style-type: none"> <li>• 1 HP motor (ISI Standard)</li> <li>• 500 mm width</li> <li>• Feed roller and conveyer covered with S.S</li> <li>• Capacity of 200 Kgs per day</li> </ul>
4	Coir Felt Machine	<ul style="list-style-type: none"> <li>• 2 feet – width output capacity of 3 mtrs/min</li> <li>• Density ranging from 250 grms/m<sup>2</sup> to 500 grms/ m<sup>2</sup> with a capacity of 250 Kgs/day</li> </ul>
5	Cutting Machine	<ul style="list-style-type: none"> <li>• Shearing blades</li> <li>• Motor operated (1 HP ISI standards)</li> <li>• 600 mm width</li> <li>• With roll fixing stand</li> </ul>
6	Latex mixing mill & Stirrer	<ol style="list-style-type: none"> <li>a) 50 Kg capacity tank with stirrer</li> <li>b) Latex spraying gun with compressor with hose fitting (3 HP motor – ISI standards)</li> <li>c) Safety switch, pressure switch and indicator</li> </ol>
7	Hot Press & Moulds	<ul style="list-style-type: none"> <li>• 10 Tons capacity</li> <li>• 2 Nos Hydraulic Press connected with 1 power pack of 100 ltrs capacity</li> <li>• Platen size of 400 mm x 400 mm</li> <li>• Cylinder stroke of 600 mm and provision to fix the dies</li> <li>• Heating arrangements for Top and Bottom flatten with 4 KW power arrange to provide uniform heat through the flatten</li> <li>• Machine complete with panel board temperature sensor and temperature control mechanism, timer</li> </ul>
8	Tool kit	
9	2 Ply double headed Double Conveyor	<ul style="list-style-type: none"> <li>• 1.5 HP Motor</li> <li>• <u>Capacity</u></li> </ul>

S. No	Machinery	Specifications
	Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)	100 to 200 runnage Yarn 40 – 70 Kgs, 200 to 300 runnage Yarn 25-35 kgs
10	2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment	<p><b><u>DOUBLE HEAD 2 PLY AUTO SPINNING YARN MACHINE WITH DOUBLE CONVEYOR FIBRE FEEDING ATTACHMENT:</u></b></p> <p><b><u>SPECIFICATION:</u></b></p> <p>A. Spinning capacity of machine : 2 ply coir yarn in different runnage With variable twist</p> <p>B. Production capacity per shift of 8 hour : 100-200 Runnage Yarn 40-50 Kgs. 200-300 Runnage Yarn 25-35 Kgs.</p> <p>C. Range of Yarn Runnage : 100 meters/kg to 300 meters/kg Loose or Hard twist.</p> <p><b><u>TECHNICAL SPECIFICATION:</u></b></p> <ol style="list-style-type: none"> <li>1. Double Headed automatic spinning machine with auto bobbin movement</li> <li>2. Double conveyor direct fibre feeding attachment with double combing system</li> <li>3. Direct Fibre feeding attachment in place of Sliver feeding system</li> <li>4. Flow Process: Fibre feeding on to the first conveyor randomly and taken up by grip rollers and then passed on to the second conveyor by first combing drum for uniform web formation. The guide mechanism to be designed for the web formation of fibre in the random or longitudinal direction. The orient fibers taken to the draft roller mechanism and then passed on the “W” tray system by a second combing drum. The double combing system</li> </ol>

S. No	Machinery	Specifications
		<p>should be run by single motor having capacity of maximum 1 H.P. to save electricity consumption. The Lead thread either cotton thread or plastic thread in the “W” tray should take up the coir fibre and twisted as single strand and then made doubled with twist mechanism with differential twist system.</p> <ol style="list-style-type: none"> <li>5. The coir yarn formed should be wound on to the plastic bobbin for longer durability.</li> <li>6. Cam mechanism should be provided for the uniform winding of yarn on the plastic bobbin.</li> <li>7. The design to take four single strand, two twisting heads and two bobbing winding frames.</li> <li>8. All rotating parts should be run with Pillow block bearings or ball bearings to reduce friction during running and reduce power consumption. Overall machine should have 22 Pillow block bearings and 32 Ball bearings.</li> <li>9. Motor capacity is 1.0 H.P, 1440 rpm, foot mounted of Kirloskar/Crompton/V-Guard make</li> <li>10. All Spur Gears and Bevel gears should be made of Case Hardened Alloy steel of 20 MNCR 5 grade and all sprockets should be made of En-8 grade steel to reduce the wear and tear. Main Frame structure fabricated using ISMA 50 standard Angles.</li> <li>11. Adjustable sprockets to be provided in the main shaft for both hard and loose twist coir yarn production.</li> <li>12. Imported material shall be preferable for all conveyors.</li> <li>13. Main belts should be of Fenner Make.</li> <li>14. The main machine frame, guards, safety covers and guide plates should be powder coated</li> <li>15. The balance machine parts other than powder coated shall be zinc chrome electroplated</li> <li>16. Special Nylon strips shall be used in place of wooden strips in the combing drums for resisting easy strip breakage and replacing of new combing pins without distorting the holes.</li> </ol>

S. No	Machinery	Specifications				
		<p>17. Imported gear box shall be used for trouble free service.</p> <p>18. Plastic bobbins shall be used for yarn winding in place of wooden or iron bobbin to reduce wear and tear on the bearings. 6 Nos. per machine shall be provided.</p> <p>19. Machine should be having Electronic Sensor controlled Auto cut stop arrangement to facilitate easy machine operation with suitable control box.</p> <p>20. “W” tray should be made of Fibre Reinforced Plastic with one side smooth gel coat finish for smooth coir fibre movement.</p> <p>21. Extended fibre feeding attachment is preferred in the machine to reduce the labour cost.</p> <p>22. Shall supply the consumable, spare parts as on when required to be replaced at cost.</p> <p><b><u>PRODUCTION PARAMETERS:</u></b></p> <p>1. Machine should be able to produce vycom loose twist yarn of 150 – 180 runnage to suit tufting mat production.</p> <p>2. Machine should be versatile to make all types of Coir yarn varieties like Anjengo, Mangad, Vycom, Aratory, Dutch/Corridor Mat Yarn etc, with runnage varying from 100 to 300 meters per kilogram both hard and loose twist.</p>				
11	Dying Vat SS	<ul style="list-style-type: none"> <li>600 Ltrs Capacity Vessels – 2 Nos (with SS welding, with Ball wall, Holding Ribs, with 100°C Zinc (BIS standard))</li> </ul>				
12	Mat frames with tool kits	<table border="1"> <tr> <td data-bbox="752 1125 1308 1230">Dutch Mat Frame (Steel) – Heavy Duty</td> <td data-bbox="1308 1125 1823 1230">Height 42”, Length – 52” and Width - 52” with 10mm and 50mm of Bright Rods suitable for weaving.</td> </tr> <tr> <td data-bbox="752 1230 1308 1299">Pressing Device (Steel) Heavy Duty</td> <td data-bbox="1308 1230 1823 1299">Height 32” , Length -48” and Width – 52”</td> </tr> </table>	Dutch Mat Frame (Steel) – Heavy Duty	Height 42”, Length – 52” and Width - 52” with 10mm and 50mm of Bright Rods suitable for weaving.	Pressing Device (Steel) Heavy Duty	Height 32” , Length -48” and Width – 52”
Dutch Mat Frame (Steel) – Heavy Duty	Height 42”, Length – 52” and Width - 52” with 10mm and 50mm of Bright Rods suitable for weaving.					
Pressing Device (Steel) Heavy Duty	Height 32” , Length -48” and Width – 52”					

Electric Motors should be of reputed brand, three phases with optimum output power suitable for smooth functioning, maximum production with minimum power consumption provided with starters and safety features with minimum warranty of one year. Machinery should be capable of producing the required quality and quantity prescribed. Specific details of the machineries developed by adopting suitable technologies for quality improvement, output and reduced operational cost can be submitted on separate sheet.

The above specifications are minimum requirements. The tenderer shall offer the Machinery for Fiber Extraction, Garden & Decorative Articles making, and Coir Yarn & Mat making strictly meeting the above requirements or with better specifications. Any accessories/parts/components not specifically stated in the specifications but which are necessary for satisfactory operation of Machinery for manufacturing of Fiber Extraction, Garden & Decorative Articles making, Coir Yarn & Mat making shall be deemed to be included in the scope of supply.

**COMPLIANCE TO THE TECHNICAL SPECIFICATIONS**

The tenderers should specify the specifications of all the tendered items to be supplied. The compliance report should be enclosed along with Technical Bid. Specification of offered Machineries for Manufacture of Fiber Extraction, Garden & Decorative Articles making, Coir Yarn & Mat making is to be written clearly in the column of “OFFERED SPECIFICATIONS” in the table given below. Offers without clear specifications on the said column will be treated as non-responsive and rejected.

<b>S. No</b>	<b>Place of supply (Block / Village)</b>	<b>CFC Components</b>	<b>Machinery</b>	<b>Qty</b>	<b>Specifications</b>
1	Gop – Gop	Raw material Bank & Fibre Extraction (SWARNA)	Fibre Extraction (SWARNA)	2 Nos	
			Weighing Machine	1 No	
2	Gop - Begunia squire	Garden & Decorative Articles making	Willowing Machine	1 No	
			Coir Felt Machine	1 No	
			Cutting Machine	2 No	
			Latex mixing mill & Stirrer	1 No	
			Hot Press & Moulds	1 No	
			Tool kit	1 set	
3	Gop - Taringira	Coir Yarn Making and Mat Making Facility	Willowing Machine	1 No	
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)	2 Nos	
			2 Ply double headed Auto Spinning Machine with	1 No	

S. No	Place of supply (Block / Village)	CFC Components	Machinery	Qty	Specifications
			Double Conveyor Fibre Feeding attachment		
			Dyeing Vat SS	1 Set	
			Mat frames with tool kits	4 sets	
4	Gop - Ganeswarpu r	Coir Yarn Making and Mat Making Facility	Willowing Machine	1 No	
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)	2 Nos	
			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment	1 No	
			Deiying Vat SS	1 set	
			Mat frames with	4 sets	



<b>S. No</b>	<b>Place of supply (Block / Village)</b>	<b>CFC Components</b>	<b>Machinery</b>	<b>Qty</b>	<b>Specifications</b>
			tool kits		
5	Gop – Durgapur	Coir Yarn Making and Mat Making Facility	Willowing Machine	1 No	
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)	2 Nos	
			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment	1 No	
			Dyeing Vat SS	1 Set	
			Mat frames with tool kits	4 sets	

**PART – I**

Date: \_\_\_\_\_

From :

Name :

Address :

Phone :

Fax :

Email:

Website:

To

The Chief Executive  
Samaj Kalyan Foundation  
Plot No. N 4/184, IRC Village,  
Nayapalli, Bhubaneswar - 15,  
Odisha, India,  
Ph + 91 674 2555888, Fax +91 674 2550888,  
Mob. +91 9439960888/ 9437279730/ 9338206154/9668128008

Sir,

Sub: Tender for the supply, erection, and commissioning of Coir Processing Machinery for Manufacture of Fiber Extraction, Garden & Decorative Articles making and Coir Yarn & Mat making – Submission of **Part I** – Reg.

Ref: Your Tender Notice No. \_\_\_\_\_ dated. \_\_\_\_\_

With reference to your tender notice, we submit herewith our sealed tender for the supply, erection and commissioning of Coir Processing Machinery for manufacture of Fiber Extraction, Garden & Decorative Articles making and Coir Yarn & Mat making as specified by M/s Samaj Kalyan Foundation, Bhubaneswar.

We enclose the following documents:

1. Demand Draft for Rs.50,000/- (Rupees fifty Thousand Only), towards EMD (DD No. \_\_\_\_\_ dated, \_\_\_\_\_ drawn on \_\_\_\_\_ Bank in favour of HI Account “Samaj Kalyan Foundation”, payable at Bhubaneswar.
2. Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions.
3. Letter of Authorization for authorized signatory from the tenderer organization.

4. Compliance report to the Technical Specifications of Coir Processing Machinery for Manufacture of Fiber Extraction, Garden & Decorative Articles making and Coir Yarn & Mat making as per Annexure-I (A).
5. Details of the Tenderer (Annexure – III)
6. Average annual Turnover of the legal entity in the 3 preceding financial years duly certified by a Chartered Accountant (as per Annexure – IV)
7. List of customers to whom Coir the tendered items are supplied in the past 5 years should be enclosed (Annexure – V)
8. Declaration for not having block listed by any Government Agencies (as per Annexure-VI).
8. Declaration for not having tampered the Tender document downloaded from internet (Annexure-VII)
10. The copy of certificate of incorporation/registration
11. Copy of Memorandum and Articles of Association
12. Copy of Registered Partnership deed, in case of Partnership Firm
13. Copy of Udyog Aadhaar/GST registration
14. Purchase orders issued by the clients.
15. Performance Certificate issued by the clients
16. The Annual Report/certified copies of Balance Sheet, Profit & Loss A/c statement along with schedules for the last 3 financial years i.e., 2018-19, 2017-18 and 2016-17 should be enclosed.
17. Copy of PAN allotment Certificate/PAN CARD issued by Income Tax Department
18. Latest I.T returns
19. Latest GST clearance>Returns certificate
20. Notarized translated English version of the documents in a language other than English, if any

Yours faithfully,

Signature of the Tenderer  
(with seal and address)

Encl: As stated above

**DETAILS OF THE TENDERER**

1.	Name of the Tenderer	
2.	Registered office Address	Telephone Number: Fax: Email: Website, if any:
3.	Contact Person	Name: Designation: Phone: Mobile: Email:
4.	Date of Incorporation	
5.	Legal Status	Proprietorship/partnership/Pvt. Limited/Public Limited/ others(PL. mention)
6.	Brief profile of the Tenderer	
7.	Address of Service Centers	
8.	Number of staffs on regular payroll	Technical: Administration:
9.	GST Registration Number	
10.	PAN Number	

**SIGNATURE OF THE TENDERER****(With seal and address)**

**ANNUAL TURNOVER STATEMENT**

The Annual turnover of M/s. ....for the past three years are given below and certified that the statement is true and correct.

<b>S.No</b>	<b>Year</b>	<b>Turnover (Rs.Lakh)</b>
1.	2018-19	
2.	2017-18	
3.	2016-17	
	Total	
Average annual turnover		

Note: Average Turnover of any three consecutive financial year will be considered i.e., FY 2018-19, 2017-18 and 2016-17

**DATE:**

**SIGNATURE OF THE TENDERER**

**SIGNATURE OF CHARTERED ACCOUNTANT**

**(With seal and address)**

**List of customers to whom Coir Processing Machinery for Fiber Extraction, Garden & Decorative Articles making, Coir Yarn & Mat making with all accessories are supplied in the past 5 years**

(Please provide the details for each project in separate sheet along with work order/ completion certificate form client)

<b>S.No.</b>	<b>Name &amp; Specifications of Coir Machinery supplied</b>	<b>Name &amp; address of the client</b>	<b>Phone /Mobile Number</b>	<b>Quantity Supplied</b>	<b>Year of supply</b>	<b>Work order / completion certificate enclosed (Yes/No)</b>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

**SIGNATURE OF THE TENDERER**

(With seal and address)

**CERTIFICATE**

Date: \_\_\_\_\_

Certified that M/s...../ the firm/ company or its partners / share holders had not been blacklisted buy any Government Agencies.

**SIGNATURE OF THE TENDERER**

**(With seal and address)**

**DECLARATION FORM**

**Date :.....**

- a. I/We.....having our office at.....do declare that I / We have carefully read all the conditions of tender floated vide tender ref. no.....for the supply, erection, and commissioning of Coir Processing Machinery for Fiber Extraction, Garden & Decorative Articles making, Coir Yarn & Mat making with all accessories will complete the contract as per the tender conditions.
- b. I/We have downloaded the tender document form the internet site [www.skfindia.in](http://www.skfindia.in), [www.konarkcoir.com](http://www.konarkcoir.com) , [www.coirboard.nic.in](http://www.coirboard.nic.in), [www.apitco.org](http://www.apitco.org). I/We have not tampered/modified the tender document in any manner. In case, if the same is found to be tampered/ modified, I/We understand that my/our tender will be summarily rejected and full Earnest Money Deposit will be forfeited and I/We am/are liable to be banned from doing business with M/s. Samaj Kalyan Foundation/Coir Board or prosecuted.

**SIGNATURE OF THE TENDERER**

**(With seal and address)**



**PART-II**

**From,**

Name:

Address:

Ph:

Fax:

E-mail:

The Chief Executive  
Samaj Kalyan Foundation  
Plot No. N 4/184, IRC Village,  
Nayapalli, Bhubaneswar - 15,  
Odisha, India,  
Ph + 91 674 2555888, Fax +91 674 2550888,  
Mob. +91 9439960888/ 9437279730/ 9338206154/9668128008

Sir,

Sub: Tender for the supply, erection, and commissioning of Coir Processing Machinery for Fiber Extraction, Garden & Decorative Articles making, Coir Yarn & Mat making with all accessories - **Submission of Part-II- Price Offer**-Reg.

Ref: Our tender (Technical Bid) submitted today for “Coir Processing Machinery for Fiber Extraction, Garden & Decorative Articles making, Coir Yarn & Mat making with all accessories”.

In continuation of our above tender, we submit herewith the price offer for “Coir Processing Machinery for Fiber Extraction, Garden & Decorative Articles making, Coir Yarn & Mat making with all accessories” as specified by M/s. Samaj Kalyan Foundation in this tender document.

We agree to abide by the terms and conditions stipulated by the M/s. Samaj Kalyan Foundation and also agree to complete the entire contract, at the rates quoted by us. The rate quoted and approved by the M/s. Samaj Kalyan Foundation in this tender will hold good as per M/s. Samaj Kalyan Foundation tender conditions.

Yours faithfully,

**SIGNATURE OF THE TENDERER**

## PRICE BID

S. No	Place of supply (Block / Village)	CFC Components	Machinery	Cost per Unit			No. of Units	Total Cost
				Basic Price	GST	Total Cost		
1	Gop – Gop	Raw material Bank & Fibre Extraction (SWARNA)	Fibre Extraction (SWARNA)				2 Nos	
			Weighing Machine				1 No	
2	Gop - Begunia squire	Garden & Decorative Articles making	Willowing Machine				1 No	
			Coir Felt Machine				1 No	
			Cutting Machine				2 No	
			Latex mixing mill & Stirrer				1 No	
			Hot Press & Moulds				1 No	
			Tool kit				1 set	
3	Gop - Taringira	Coir Yarn Making and Mat Making Facility	Willowing Machine				1 No	
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)				2 Nos	
			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding				1 No	

S. No	Place of supply (Block / Village)	CFC Components	Machinery	Cost per Unit			No. of Units	Total Cost
				Basic Price	GST	Total Cost		
			attachment					
			Dying Vat SS				1 No	
			Mat frames with tool kits				4 sets	
4	Gop - Ganeswarpur	Coir Yarn Making and Mat Making Facility	Willowing Machine				1 No	
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener System (Manual Feeding)				2 Nos	
			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment				1 No	
			Deiying Vat SS				1	
			Mat frames with tool kits				4 sets	
5	Gop – Durgapur	Coir Yarn Making and Mat Making Facility	Willowing Machine				1 No	
			2 Ply double headed Double Conveyor Type Spinning Machine with Auto Bobbin Tightener				3 Nos	

S. No	Place of supply (Block / Village)	CFC Components	Machinery	Cost per Unit			No. of Units	Total Cost
				Basic Price	GST	Total Cost		
			System (Manual Feeding)					
			2 Ply double headed Auto Spinning Machine with Double Conveyor Fibre Feeding attachment				1 No	
			Dyeing Vat SS				1 Set	
			Mat frames with tool kits				4 sets	
<b>Total</b>								

**Note: The prices above are inclusive of Packing, Forwarding, Freight, Insurance, Erection & Training of personnel**

**Amount in words: Rupees \_\_\_\_\_ Only)**

**SIGNATURE OF THE TENDERER**

**(With seal and address)**

**CHECKLIST OF DOCUMENTS**

**Documents to be enclosed in Part-I**

1. Demand Draft for Rs. 50,000/- (Rupees Fifty Thousand only), towards EMD (DD No. \_\_\_\_\_ dated \_\_\_\_\_ drawn \_\_\_\_\_ on \_\_\_\_\_ Bank in favour of HI Account “SAMAJ KALYAN FOUNDATION”, payable at Bhubaneswar)
2. A covering letter on your letter head addressed to The Chief Executive Officer, Samaj Kalyan Foundation, Implementing Agency for Konark Coir Cluster, Puri District (as per Annexure-II)
3. Tender conditions duly signed in each page and enclosed in token of accepting the tender conditions.
4. Letter of Authorization for authorized signatory from the tenderer organization.
5. Compliance report to the technical specifications of the Coir Processing Machinery for Fiber Extraction, Garden & Decorative Articles making, Coir Yarn & Mat making with all accessories as per Annexure-I(A).
6. Details of the Tenderer (Annexure-III)
7. Average annual turnover of the legal entity in the 3 preceding financials years duly certified by a Chartered Accountant (as per Annexure-IV).
8. List of customers to whom the tendered items are supplied in the past 5 years should be enclosed (Annexure-V)
9. Declaration for not having black listed by any Government Agencies (as per Annexure-VI).
10. Declaration for not having tampered the Tender documents downloaded from Internet (Annexure-VII)
11. The copy of certificate of incorporation / registration
12. Copy of Memorandum and Articles of Association
13. Copy of Registered Partnership deed, in case of Partnership Firm.

14. Copy of Udyog Aadhaar / GST registration
15. Purchase Order issued by the clients.
16. Performance certificate issued by the clients
17. The Annual report / certified copies of Balance Sheet, profit & Loss statements along with schedules for the last 3 financial years i.e. FY 2018-19, 2017-18 and 2016-17 should be enclosed.
18. Copy of PAN allotment Certificate / PANCARD issued by Income Tax Department
19. Latest I.T. return.
20. Latest GST Clearance>Returns Certificate.
21. Notarized translated English version of the documents in a language other than English, if any.

#### **Documents to be enclosed in Part-II**

- 1) A covering letter on the letter head addressed to the The Chief Executive Officer, Samaj Kalyan Foundation, Konark Coir Cluster, Puri District (as per Annexure-VIII)
- 2) Price Bid as per Annexure-IX of the Tender document.

Both 'Part I-Technical bid 'cover and 'Part II-Price bid' cover must be placed in a separate sealed cover superscripted as **“Konark Coir Cluster-Tender for the supply, erection, and commissioning of Coir Processing Machinery for Fiber Extraction, Garden & Decorative Articles making, Coir Yarn & Mat making with all accessories”** and addressed to **“The Chief Executive Officer, Samaj Kalyan Foundation, Plot No. N 4/184, IRC Village, Nayapalli, Bhubaneswar - 15, Odisha, India”**, containing the name and address of the Tenderer.

Note: Tenders submitted in unsealed cover would summarily be rejected.

**Signature of the Tenderer with seal**